

To All Staff

Please contact Val Cullen in HR if you are interested in applying for this position

Warehouse Supervisor

A WA Food Service Distribution Company in Fremantle are seeking a Warehouse Supervisor for their Palmyra Warehouse

If you are highly motivated, enjoy challenges and have 3 to 5 years experience in Front Line Warehouse Management, this is the job for you.

Key Responsibilities:

- Coordinate operation functions of a busy Warehouse in conjunction with the Warehouse Manager
- Ensure work is carried out according to procedures and customers requirements, internal and external
- Emphasis on cost effectiveness, accuracy and efficiencies
- Able to meet deadlines and plan ahead
- Meet Company KPI's
- Be an integral part of the organizations Continual Improvement and Quality Program
- Manage day to day employee relation and safety issues, employee engagement and accident reporting
- Knowledge of EBA's an advantage
- Orientation and Training new employees
- Coordinate meetings and set budgets

Key Skills/Experience

- Excellent written and verbal communication skills
- Experience in Computerised Warehouse System will be a definite advantage
- Experience in Managing a Team of 100 or more employees
- Must have a comprehensive knowledge of OH&S regulations and compliance

A short covering letter addressing selection criteria and CV along with two current referees to be sent to:

hr@sealanes.com.au

Applications Close: Friday 20 June 2011